



[District Academic Senate Website](#)

APPROVED: 9/14/15

Governing Council Officers 2014-2015

Diana Bennett
President

Douglas Hirzel
Cañada College AS President

David Laderman
College San Mateo AS President

Kate Williams Browne
Skyline College AS President

Teresa Morris
Chair District Curriculum Committee

Anne Nichols
Cañada College AS Vice President

Theresa Martin
College San Mateo AS Vice President

Stephen Fredricks
Skyline College AS Vice President

SMCCD District Academic Senate

Minutes 5/11/15

2:15 pm – 4:15pm

District Board Room

Meetings of Governing Council are open to all members of the campus community.

| Item/Topic | Presenter | Time | Details | Procedure/Discussion/Information /Action |
|--|------------------|-------------|---|---|
| Call to Order | President | 1 | Time: 2:18 Timekeeper: Kate Recorder: David | Procedure |
| Introductions | President | 1 | Members present: Diana, Kate, Doug, Teresa, Steve, David Members absent: Anne Guests: | Procedure |
| Adoption of Agenda: 5/11/15 | President | 1 | M: Kate S: Steve | ACTION |
| Approval of Minutes: 4/13/15 | President | 1 | M: Kate S: Steve | ACTION |

Public Comment

| | | | | |
|--|---------|---|---|-------------------------|
| | Public | | 3 minutes per speaker on Non Agenda Items | Information |
| Presentations | | | | |
| | | | | Information |
| Agenda Items | | | | |
| Consent Agenda: | | | | |
| <p>Approval of Consent Agenda All items on the consent agenda may, by unanimous vote of the SMCCD District Academic Senate members present, be approved by one motion after allowing for member questions about a particular item. Prior to a motion for approval of the consent agenda, any member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.</p> | | | | |
| | | | | |
| | | | | |
| Continuing Senate Business: | | | | |
| President's Update | Bennett | 5 | <p>President's Update</p> <p>DE/PD comm, district wide, drafting document/process for recertifying fac who teach OL, beyond STOT; want fac who have been teaching OL for a long time to be recertified; also exploring increasing and enhancing student services OL, OL tutoring, OL support, etc. All are reviewing the OEI rubric, PD coordinators are at the table: Canvas content management, OL readiness, Corp Ed, consistency and coherence across district. Some concerns about recertification, is this a contract issue? Costs, time, etc. Considering a process more flexible than STOT.</p> | Information |
| Curriculum | Morris | 5 | <p>District Curriculum Update:</p> <p>Opening Day Activities</p> <p>Cross-disc meetings, then div meetings, on thurs flex. Want to have these discipline meetings on district day, possibly move the div meetings to Friday. Skyline might need to reschedule their thurs activities. Want/need to message faculty about its importance before term ends, with suggested agenda.</p> | Information /Discussion |

| | | | | |
|---------------------------------|----------------|----|---|-------------------------|
| | | | <p>CPA Curriculum</p> <p>Nothing in catalogue this fall. Transfer path to NDNU put on hold. Still some equivalency problems with other courses in the district; no fall offerings.</p> | |
| Sabbatical Resoluiton | Hirzel | 10 | <p>Sabbatical Resolution - 2nd Read</p> <p>All local senates approve of it so far; need input/blessing from AFT – question of whether we bring it directly to the Board, or it gets negotiated by AFT.</p> | Information /Discussion |
| Equivalency to Min Quals | ALL | 60 | <p>Revision Equivalency Process –Board Procedure 3.15.2</p> <p>Diana presented a new draft of the procedure, more streamlined, focused on Equivalency only. Discussion of timing and timeline: two weeks, once Equiv app is submitted, for equiv comm to decide; and creation of equiv comm simultaneous to creation of hire comm. Equiv comm should be convened as hire comm is deciding who to interview. Some rearranging of sections of the procedure, and some clarification. Diana will incorporate and prepare a new draft for further review.</p> | Information /Discussion |
| BP 6.13 | Laderman | 10 | <p>Curriculum Development, Program Review, and Program Viability</p> <p>Discussion of revisions to 6.13 and 6.13.1. David will incorporate suggestions and bring new draft to next meeting.</p> | |
| New Senate Business: | | | | |
| DRAFT DSP | Bennett | 10 | <p>DRAFT District Strategic Plan</p> <p>Info only.</p> | Information /Discussion |
| Announcements | | | | |
| Next Mtg | September 2015 | 1 | <p>DAS Meeting September 14, 2015</p> <p>Kate brought up having a DAS “retreat” focusing on meeting and governance procedures, bylaws, rules, processes, etc. Facilitated by an ASCCC executive team</p> | Information |

| | | | | |
|---|-----------|---|----------------------------|---------------|
| | | | member, Kale Barden. | |
| Adjourn | President | 2 | M: Kate S: Doug 4:20 PM | ACTION |
| All Board Polices and Procedures may be found at Regs & Rules SharePoint site | | | | |